



**BC & ALBERTA GUIDE DOGS**

GUIDE DOGS • AUTISM SUPPORT DOGS

[www.bcandalbertaguidedogs.com](http://www.bcandalbertaguidedogs.com)

## **Qualified Guide Dog Mobility Instructor – Staff Tutor Delta BC**

Posted: January 6, 2017

### **Background:**

British Columbia Guide Dog Services, also known as BC & Alberta Guide Dogs, is a registered charity that provides professionally trained Guide Dogs to blind and visually impaired individuals who reside in the provinces of British Columbia and Alberta.

**BC & Alberta Guide Dogs is seeking a qualified Guide Dog Mobility Instructor (GDMI) Staff Tutor to fill a permanent, full-time position, based in our Delta, BC office.**

### **Position Summary:**

The successful applicant must possess the following:

- GDMI qualification/certificate from a member agency of the International Guide Dog Federation.
- Minimum of three years post GDMI graduate experience.
- Hold a valid drivers license.

In addition, it is desirable that the candidate can demonstrate:

- Strong organizational skills.
- Strong interpersonal and communication skills.
- Ability to work as part of a team and independently on class.
- Enjoy travel, as we do domiciliary class training.

### **Key Job Duties and Responsibilities:**

#### **1. Guide Dog Training:**

Within specific timescales, assess and professionally train dogs in accordance with BC & Alberta Guide Dogs standards.

#### **2. Client Assessment and Interviewing:**

Regularly select Guide Dog clients by interviewing and assessing applicants, deciding their suitability and accurately identifying specific matching needs for successful outcomes.

#### **3. Matching:**

Within specific timescales, match the most compatible client and dog, ensuring that client needs and BC & Alberta Guide Dog standards are met.

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#### **BC Head Office (Vancouver Area)**

7061 Ladner Trunk Road  
Delta, BC V4K 3N3  
Phone: 604.940.4504  
Toll-free (Canada): 1.877.940.4504  
Fax: 604.940.4506

#### **Alberta**

Unit 102, 4-14<sup>th</sup> Street NW  
Calgary, AB T2N 1Z4  
Phone: 403.258.0819  
Toll-free (Alberta): 1.877.258.0819

#### **BC Vancouver Island**

1027 Pandora Avenue  
Victoria, BC V8V 3P6  
Phone: 250.413.3095





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#### 4. Guide Dog Team Training:

Within specific timescales, plan, organize and deliver practical and theoretical training to clients to meet their individual needs and BC & Alberta Guide Dogs standards, in accordance with quality and production targets. We pride ourselves in producing a well-finished team supported by highly personalized training.

#### 5. Aftercare/Support Services:

Regularly provide clients with aftercare and other services in accordance with BC & Alberta Guide Dogs standards and in the client's own environment. This is done on a routine basis and, as a priority, in response to emergency situations.

#### 6. Apprentice/Training Assistants Supervision and Training:

GDMI's are expected to take an active role in the training of Apprentices/Training Assistants. Within specific timescales, plan and deliver practical and theoretical training to meet their individual needs and BC & Alberta Guide Dogs standards. This involves managing workloads and assessing work performance and conduct.

#### 7. Communication/Administration:

Maintain accurate records by providing verbal and written/electronic information about clients, dogs and Apprentices/Training Assistants in a timely way.

**Salary Range:** \$49,160 to \$81,000 annually, depending on experience, based on 40 hours per week.

**Benefits Package:** A comprehensive benefits package, including medical insurance, dental insurance, extended medical insurance, visioncare, life and AD&D insurance and employee critical illness insurance.

**Job Location:** The employee/job will be based at 7061 Ladner Trunk Road, Delta, BC, but will be required to work at and also engage in short term travel to work locations throughout, BC, Alberta and the rest of Canada and also internationally as part of the job requirements.

#### How to Apply:

Please contact Bill Thornton via email at: [william.thornton@bcguidedog.com](mailto:william.thornton@bcguidedog.com)

*All interested parties, regardless of outcome, shall be treated with the utmost of confidentiality.*

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